**DELIVERY ORDER**

1. **CONTRACT NO.**
   N00178-04-D-4146

2. **DELIVERY ORDER NO.**
   FC0709

3. **EFFECTIVE DATE**
   ORIG 03/21/2007
   MOD 09/19/2008

4. **PURCHASE REQUEST NO.**
   N00164-08-MR-30069

5. **ISSUED BY**
   CODE N00164

6. **ADMINISTERED BY**
   CODE S1501A

7. **CONTRACTOR**
   Tri Star Engineering, Inc
   CODE 03WZ3
   FACILITY NSWC, DIVISION DCMA COMBAT VEHICLES INDIANAPOLIS EMMETT J. BEAN CENTER

8. **DELIVERY DATE**
   See Section F

9. **CLOSING DATE/TIME**
   (hours local time – Block 5 issuing office)

10. **MAIL INVOICES TO**
    See Section G

11. **SHIP TO**
    See Section D

12. **PAYMENT WILL BE MADE BY**
    CODE HQ0337

13. **TYPE OF ORDER**
    D X This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above-numbered contract.

**ACCEPTANCE.** THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.

Tri Star Engineering, Inc

VP of Finance

NAME OF CONTRACTOR

SIGNATURE

TYPED NAME AND TITLE

DATE SIGNED

14. **ACCOUNTING AND APPROPRIATION DATA**
    See Section G

15. **ITEM NO.**

16. **SCHEDULE OF SUPPLIES/SERVICES**

17. **QUANTITY ORDERED/ACCEPTED**

18. **UNIT**

19. **UNIT PRICE**

20. **AMOUNT**

See the Following Pages

*If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.

21. **UNITED STATES OF AMERICA**

By: [Signature]

09/19/2008

CONTRACTING/ORDERING OFFICER

<table>
<thead>
<tr>
<th>SECTION</th>
<th>DESCRIPTION</th>
</tr>
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<tbody>
<tr>
<td>B</td>
<td>SUPPLIES OR SERVICES AND PRICES/COSTS</td>
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<tr>
<td>C</td>
<td>DESCRIPTION/SPECS/WORK STATEMENT</td>
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<td>INSPECTION AND ACCEPTANCE</td>
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<td>G</td>
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<td>SPECIAL CONTRACT REQUIREMENTS</td>
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<tr>
<td>I</td>
<td>CONTRACT CLAUSES</td>
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<tr>
<td>J</td>
<td>LIST OF ATTACHMENTS</td>
</tr>
</tbody>
</table>
GENERAL INFORMATION

The purpose of this modification is to provide incremental funding. Accordingly, said Task Order is modified as follows:

The total estimated amount of this task order remains [REDACTED].

FUNDING INFORMATION

The total funded amount currently available for payment is hereby increased by [REDACTED] from [REDACTED] to [REDACTED].

Information SLINs, as shown below, are added to provide the incremental funding for ODCs.

The clause Limitation of Funds (FAR 52.232-22) applies. The Government is not obligated to reimburse the Contractor for cost incurred in excess of [REDACTED] unless additional funds are made available and incorporated as a modification to this order.

Section B and G are updated to reflect the below SLINs and ACRN additions for purposes of providing the incremental funding.

ODC Information SLINs for CLIN 3000 –

<table>
<thead>
<tr>
<th>SLIN</th>
<th>ACRN</th>
<th>REQN. No.</th>
<th>AMOUNT</th>
<th>TI #</th>
</tr>
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<tbody>
<tr>
<td>300012</td>
<td>B6</td>
<td>82613336</td>
<td>[REDACTED]</td>
<td>001</td>
</tr>
</tbody>
</table>

A conformed copy of this Task Order is attached to this modification for information purposes only.

The total value of the task order remains unchanged. The total amount of funds obligated to the task is hereby increased by [REDACTED] from [REDACTED].
## SECTION B SUPPLIES OR SERVICES AND PRICES

### CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty</th>
<th>Unit Est. Cost</th>
<th>Fixed Fee</th>
<th>CPFF</th>
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</thead>
<tbody>
<tr>
<td>1000</td>
<td>1.0 Lot</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Engineering and technical services consisting of technical documentation support, system installations, and program management support for the Electro-Optic Technology Division in accordance with the Statement of Work found in Section C. Year one (1) of the basic period of performance. (TBD)

100001 Incremental funding for CLIN 1000 in the amount of ACRN A1
100002 Incremental funding for CLIN 1000 in the amount of ACRN A2
100003 Incremental funding for CLIN 1000 in the amount of ACRN A4
100004 Incremental funding for CLIN 1000 in the amount of ACRN A5
100005 Incremental funding for CLIN 1000 in the amount of ACRN A9

For ODC Items:

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty</th>
<th>Unit Est. Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>3000</td>
<td>1.0 Lot</td>
<td></td>
</tr>
</tbody>
</table>

Engineering and technical services consisting of technical documentation support, system installations, and program management support for the Electro-Optic Technology Division in accordance with the Statement of Work found in Section C. Year one (1) of the basic period of performance. Other direct costs in support of CLIN 1000. (TBD)

300001 Incremental funding in the amount of for ODCs in support of CLIN 3000. ACRN A3
300002 Incremental funding in the amount of for ODCs in support of CLIN 3000. ACRN A4
300003 Incremental funding in the amount of for ODCs in support of CLIN 3000. ACRN A6
300004 Incremental funding in the amount of for ODCs in support of CLIN 3000. ACRN A7
300005 Incremental funding in the amount of for ODCs in support of CLIN 3000. ACRN A8
300006 Incremental funding in the amount of for ODCs in support of CLIN 3000. ACRN B1
300007 Incremental funding in the amount of for ODCs in support of CLIN 3000. ACRN B2
300008 Incremental funding in the amount of for ODCs in support of CLIN 3000. ACRN B3
Incremental funding in the amount of [redacted] for ODCs in support of CLIN 3000. ACRN B4

Incremental funding in the amount of [redacted] for ODCs in support of CLIN 3000. ACRN B2

Incremental funding in the amount of [redacted] for ODCs in support of CLIN 3000. ACRN B5

Incremental funding in the amount of [redacted] for ODCs in support of CLIN 3000. ACRN B6
SECTION C DESCRIPTIONS AND SPECIFICATIONS

Section C – DESCRIPTIONS AND SPECIFICATIONS

PERFORMANCE BASED STATEMENT OF WORK CHEMICAL, BIOLOGICAL AND EXPLOSIVE SENSORS INSTALLATION AND SUPPORT FOR THE ELECTRO-OPTIC TECHNOLOGY DIVISION

1.0 Scope. This Performance Based Statement of Work (SOW) describes the effort to provide engineering and technical services consisting of technical documentation support, system installations, and program management support for the Electro-Optic Technology Division. Technical services to be provided are systems integration support including technical data package development, review and update, engineering drawing maintenance, equipment removal/installation support, and program management support.

1.1 BACKGROUND. Division is a component of the Naval Surface Warfare Center, Naval Sea Systems Command (NAVSEA). Division’s critical capabilities are acquisition engineering, product engineering, logistics, acquisition, maintenance and repair, and project/program management. The Division provides full spectrum support to our customers with principal emphasis on excellence in those technology centers, which the Division has leadership responsibility.

1.2 QUALITY ASSURANCE. The Government will monitor the Contractor’s contract work performance under this SOW by requiring progress reports conducting on-site inspections and inspecting contract deliverables for compliance to Task Order (TO) requirements.

1.3 This SOW shall relate to the areas listed below form Section I of the Basic Seaport Contract:

1. Research and Development Support
2. Engineering, System Engineering and Process Engineering Support
3. Modeling, Simulations, Stimulation, and Analysis Support
4. Prototyping, Pre-Production, Model-Making and Fabrication Support
5. System design Documentation and Technical Data Support
6. Reliability, Maintainability and Availability (RM&A) Support
10. Configuration Management Support
11. Quality Assurance (QA) Support
13. Inactivation and Disposal Support
14. Interoperability, Test And Evaluation, Trials Support
15. Measurement Facilities, Range and Instrumentation Support
16. Logistics Support
17. Supply and Provisioning Support
18. Training Support

19. In-Service Engineering, Fleet Introduction, Installation and Checkout Support

20. Program Support

2.0 Applicable Documents

The following documents of the revision or issue in effect at the date of Task Order form a part of this Performance Based Statement of Work (SOW) to the extent described herein. The exact revisions of the documents are not cited in the text of the Statement of Work for the convenience of reference. In the event of conflict between the documents referenced herein and the contents of this Statement of Work, the contents of this Statement of Work shall prevail.

MIL-DTL-31000 – Technical Data Package

DOD-STD-2101 – Classification of Characteristics

ASME ANSI Y14.5M – Dimension and Tolerance

MIL-D-81992 – Directives, Technical, Preparation of

MIL-STD-961E – Defense and Program-Unique Specifications Format and Content

ANSI Z39.18 – Scientific and Technical Reports – Elements, Organization, and Design

TS9090-310D – Alterations to Ships Accomplished by Alterations Installations Teams

NAVSEA TL855-AA-STD-010 (Series) – Naval Shipyard Quality Program Manual


CINLANTFLT/CINPACFLT 4790.3 (Series) – Joint Fleet Maintenance Manual

NAVSEAINST S0400-AD-URM-010/TUM (Series) – Tag Out Users Manual

NAVSEA Standard 009-04 – Quality Management System; Provide

NAVSEA Standard 009-06 – Protection During Contamination-Producing Operations and Maintaining Cleanliness Accomplish

NAVSEA Standard 009-09 – Process Control Procedure (PCP); Provide and Accomplish

NAVSEA Standard 009-11 – Insulation and Lagging Requirements; Accomplish

NAVSEA Standard 009-12 – Welding, Fabrication, and Inspection Requirements; Accomplish

NAVSEA Standard 009-22 – Shipboard Electric Cable; Test

NAVSEA Standard 009-23 – Interferences; Remove and Install

NAVSEA Standard 009-32 – Cleaning and Painting Requirements; Accomplish

NAVSEA Standard 009-35 – Confined Space Entry, Certification, Fire Prevention and Housekeeping; Accomplish

NAVSEA Standard 009-40 – Requirements for Contractor Cranes at Naval Facilities; Accomplish
NAVSEA Standard 009-73 – Shipboard/Electrical/Electronic/Fiber Optic Cable; Remove, Relocate, Repair, and Install

NAVSEA Standard 009-75 – Circuit Breaker; Repair

NAVSEA Standard 009-78 – Passive Countermeasures Systems (PCMS) Material Repair/Installation Requirements; Accomplish

NAVSEA S9074-AQ-GB-010/248 – Requirements for Welding & Brazing procedure and performance qualifications

NAVSEA T9074-AS-GB-010/271 – Requirements for Non-Destructive Tests

NAVSEA S9074-A-MA-010/SSCR (Series) – Shipboard Systems Certification Requirements for Surface Ship Industrial Periods (Non-Nuclear)

NAVSEA S9AAO-AB-GOS-010/GSO (Series) – General Specification for Overhaul of Surface Ships

NAVSEA S9AAO-AB-GOS-030 (Series) – General Specification for Overhaul of Surface Ships (GSO) AEIGIS Supplement

NAVSEAINST 4720.11 (Series) – Shipboard Installations and Modifications Performed by Alteration Installation Teams

NAVSEAINST 9304.1 (Series) – Shipboard Electrical Cable and Cableway Inspection and Reporting Procedures

NAVSEAINST 4280.2C – Master Agreement for Repair and Alterations of Vessels

2.1 The following is a list of acronyms used in this Statement of Work.

ADP Automatic Data Processing

CAD Computer-Aided Drafting

CONUS Continental United States

COR Contracting Officer’s Representative

DoD Department of Defense

ECN Engineering Change Notices

ECP Engineering Change Proposals

EDMICS Engineering Documentation Management Information and Control System

ESD Electrostatic Static Discharge

GFE Government Furnished Equipment

GFF Government Furnished Facilities

GFI Government Furnished Information

GFM Government Furnished Material
GFP Government Furnished Property

IOCs Installation Operation and Checkout Procedures

NOR Notice of Revision

NSWC Naval Surface Warfare Center

PC Portable Computer

PPE Personal Protective Equipment

SARs Ship Alteration Records

SF Standard Form

SIDs Ship Installation Drawings

SOP Standard Operating Procedure

SOW Statement of Work

TI Technical Instruction

TO Task Order

TOM Task Order Manager

TRSs Technical Repair Standards

WBS Work Breakdown Structure

3.0 TASK REQUIREMENTS. The Contractor shall perform technical documentation support, system removal/installations and program management support on Chemical, Biological and Explosive Sensors and make the final engineering/technical evaluation on those units. All tasks specified within section 3.0 require a Technical Instruction (TI) signed by the Task Order Manager (TOM). TIs will be utilized to specify travel details to include conferences and meetings, and to specify Government Furnished items and technical guidance.

The Contractor shall recognize DoD's intent to utilize industry and/or commercial standards where possible. During the period of performance of this TO the DoD documents noted may be replaced by industry standards. Subsequently, the Contractor shall recommend, for government approval, utilization of those industry/commercial standards where possible, during the remaining performance of this TO.

The Contractor shall provide personal protective equipment (PPE), training, testing and qualification/certification, as may be required by federal regulations, to support assigned tasking. Personnel shall be trained in the proper use, care and maintenance of PPE required to perform the assigned tasking to meet federal safety standards. The Contractor may be subjected to chemicals; heavy equipment; flying particles in the air; loud noises; etc.

3.1 Using GFE, GFF, GFI, GFM, and GFP, the contractor shall perform system installations, technical documentation support and program management support for the Electro-Optic Division. The contractor shall provide a technical report identifying any problems encountered and steps taken to provide an optimum operational system to the fleet.

3.1.2 The contractor shall provide the following services as detailed in the following paragraphs.
3.1.2.1 SYSTEMS INTEGRATION. As required by TI, the Contractor shall identify and document data to ensure equipment and computer program compatibility; system/component interface; identify and provide recommended solutions to equipment interface problems; review and monitor system tolerances; participate with the Government in performing system tests to assess performance, safety, operability, reliability and maintainability; and review Engineering Change Proposals for interface impacts in accordance with Government Furnished Information. The Contractor shall annotate all recommendations made to the Government with rationale and justification for all assumptions used to arrive at any aforementioned recommendations.

3.1.2.2 ENGINEERING CHANGE KITS. As required by TI, the Contractor shall identify the requirement for Government Furnished Material; develop, assemble, and deliver Engineering Change Kits in accordance with MIL-D-81992; and validate these engineering change kits by doing initial installations. Source material, special equipment, and tools will be provided to the Contractor as Government Furnished Information, Government Furnished Equipment, and Government Furnished Material.

3.1.2.3 TECHNICAL DATA SUPPORT. As required by TI, the Contractor shall develop engineering technical data packages, review technical data packages provided as Government Furnished Information for technical accuracy, prepare subsequent changes for inclusion to the data package, make recommendations for changes with supporting rationale and, upon approval by the Government, incorporate these changes into the technical data package and evaluate these changes for their immediate or potential impact upon the data package. Delivered data packages shall meet the specified requirements of the associated task order.

3.1.2.4 ENGINEERING DRAWING MAINTENANCE. As required by TI, the Contractor shall prepare or modify engineering drawings and associated lists to meet the requirements of MIL-DTL-31000B, ASME Y14.100, ASME Y14.5M-94, and DOD-STD-2101, or other format as specified in the task order for specified equipment. The Contractor shall, as required, prepare or modify engineering change descriptions (Engineering Change Notices (ECNs), ECPs, and Notices of Revision (NORs)). The Contractor shall review technical data changes, provided as Government Furnished Information (GFI), for technical accuracy, completeness, suitability, and adequacy for inclusion into the Technical Documentation. The Contractor shall have the capability to alter drawing originals, sketches, or draft versions of the drawings provided as GFI using conventional drafting tools/equipment, Computer Aided Drafting (CAD) Systems or computer drafting/management systems such as Engineering Documentation Management Information and Control System (EDMICS). Furnished material shall include a format sample or blank copy of each drawing format suitable for reproduction, as appropriate. All EDMICS related changes shall be performed on site at Division, Naval Surface Warfare Center using Government Furnished Equipment (GFE). All CAD related changes shall be made at the contractor facility using contractor's equipment. These changes shall be in such a format to be directly portable to the GFE EDMICS equipment by the Contractor. Prior to delivering completed drawing packages, the Contractor shall inspect each new or modified drawing to ensure compliance with ASME Y14.100.

3.1.2.5 DATA PACKAGE PREPARATION. For equipment specified by TI, the Contractor shall prepare a data package to meet the requirements of the specs and standards cited in paragraph 3.1.2.5 or as specified in the task order utilizing Government furnished draft versions of existing drawings. The Contractor shall review Government furnished Level 2 or developmental design drawings and verify completeness, identify missing or incomplete data, and bring drawing standards into compliance with ASME Y14.100, ASME Y14.5M-94, and DOD-STD-2101, or other applicable specs and standards cited in the task order. The Contractor shall recommend specifications; performance thresholds; suitable military specification components in the Navy supply system; and methods of testing, cleaning, inspection, and packaging to facilitate completion of the Level 3 or product level drawing technical data package to meet the specifications of the task order and provide the Government with their rationale for making such recommendations. Before acceptance by the Government, the technical data package shall meet the requirements of paragraph 3.1.6.6 of this Statement of Work or as specified by task order.

3.1.2.6 ASSOCIATED DOCUMENTATION. As required by TI, the Contractor shall prepare, from Government Furnished Information, technical documentation, as defined by task order, to support systems and programs managed by NAVSURFWARCENDIV. This documentation shall include systems and component specifications, technical manuals, user guides, application notes, installation drawings and checkout procedures, and technical bulletins. The Contractor shall ascertain that the resulting documentation ensures accuracy and faithfulness to the source technical information.

3.1.2.7 INSPECTION OF ENGINEERING DRAWINGS. As required by TI, the Contractor shall provide technical support for the review of engineering data packages describing configuration items acquired by the Government. The Contractor shall provide the requisite engineering (both design and production), logistics support analysis, and
drafting expertise to review these data packages in order to determine their acceptability to the Government. This determination of acceptability by the Contractor shall consider the accuracy and adequacy of the data package, its compliance with contract requirements, its suitability for the purpose of the level specified by the Government, and that it meets the requirements of the contractually specified level of DOD-D-1000 or other applicable standard, DOD-STD-2101, ASME Y14.100, and ASME Y14.5M-94. The Contractor shall take into consideration the equipment life cycle cost, mission, contract requirements, and other data provided as Government Furnished Information in conducting the review. The Contractor shall identify and document any aspects of the data package not meeting Government requirements and shall document the rationale for all determinations made on the issues listed above or as otherwise listed by the task order.

3.1.2.8 FIELD ENGINEERING. As required by TI, the Contractor shall perform field-engineering tasks related to maintaining and enhancing deployed equipment in accordance with the equipment’s operational specifications or improved specifications as required in the task order.

3.1.2.9 INSTALLATION OF NEW EQUIPMENT. As required by TI, the Contractor shall perform ship and aircraft checks in accordance with installation drawings and specifications in preparation for installation of new equipment. The Contractor shall annotate ship and aircraft class drawings accordingly; however, these annotations will not constitute a change to the drawing content. The Contractor shall perform the installation of new equipment in accordance with the applicable installation drawings and procedures as specified in the task order. The Contractor shall conduct associated operational verification tests to assure operational integrity of the installed equipment. The Contractor shall review equipment installation requirements and documentation and provide recommendations with justifications to the Government. The Contractor shall receive, inventory and verify Government Furnished Material such as spares, support equipment, technical data, fleet introductory material and modification kits for ship or aircraft outfitting at Government Furnished Facilities as specified by the individual task orders.

3.2 Contractor’s Progress, Status and Management Report

The Contractor shall prepare monthly program status reports. These reports shall be in narrative form with graphics, as appropriate, to better define information. They shall include basic financial, program historical information, current status, and expected status of future events.

3.3 Technical Data Support

The contractor shall develop, review, update, track and provide comments and recommendations for selected portions or complete technical data packages as directed by TI. The technical data packages will include, but not be limited to, drawings, specifications, Technical Repair Standards (TRSs), Installation Operation and Checkout procedures (IOCs), Engineering Change Proposals (ECPs), Ship Alteration Records (SARs), and Ship Installation Drawings (SIDs).

3.4 Installation Support

The contractor shall provide qualified technicians to support the removal and installation of night vision and chemical and biological sensors systems onboard an estimated (33) thirty three surface ships at locations as described in paragraph 6.3. These locations are based upon a notional schedule and may change with ship availability. Additionally, the contractor will supply welding, scaffolding and gas free engineering support of government teams performing these installs. As directed by TI, the contractor shall deploy a team of technicians to install new sensors/systems onboard surface ships. The tasking will include staging/overnight storage of material and equipment at the installation site, preparing equipment, hardware and material for installation, removing existing equipment and materials, running cables throughout the ship, installing connectors on electrical and fiber optic cables, mounting hardware and equipment, repair decking of ship spaces and exterior surfaces, preparing equipment and material for shipment and performing IOC procedures before departure. After each installation, a meeting will be held within 30 days to assess lessons learned, process, improvements, or other outstanding issues. The contractor shall have at least one member of the installation team participate. The meeting may be held via telecom, at NSWC or at the Contractor’s facility.

3.4.1 To complete the installs during the ship availability schedules, the contractor should be prepared to work overtime hours for each of the installs.

3.4.2 Installing Activity Furnished (IAF) Items
As directed by TI, the contractor shall procure the IAF items as required and listed in the Government Furnished Information (GFI) technical data packages. The contractor shall report status in accordance with the TI.

3.4.2 Certifications of Personnel

The contractor shall have procedures in place to assure that all personnel performing shipboard work maintain the required certifications for the work to be performed via TI. Certifications include, but not limited to, hot work, marine chemists, electric/electronic connector work, fiber optic connector work, painting of critical surfaces, and ESD work.

3.5 Program Management Support

The contractor shall attend a maximum of four (4) in-process reviews. Meetings may be held via telecom, at NSWC or at the contractor’s facility.

The contractor shall document the proceedings and complete action items within the scope of this SOW and as directed by TI. The contractor shall submit meeting minutes and technical reports as directed by TI.

4.0 GOVERNMENT FURNISHED ITEMS

4.1 Government Furnished Information - The Government will provide all applicable technical documentation and information to the contractor as Government Furnished Information (GFI). This GFI will be provided as required or at the request of the contractor.

4.2 Government Furnished Material - Government Furnished Material (GFM) will be provided when the contractor has a requirement for special or specific Government material per specific tasking.

4.3 Government Furnished Equipment - The Government will provide all equipment and computing resources including NMCI hardware, software programs and access to required files and databases. Contractors will be required to perform work on site at NSWC, due to accessibility of files and other information required to for the accomplishment of the tasks set forth in this SOW.

4.4 Government Furnished Facilities - The Government will provide access to the Center; furnish a work area within Government spaces with access to the facility resources and equipment for the performance of this SOW.

4.5 Government Owned Vehicles - The Government shall provide contractor access and authorization to operate Government owned vehicles for the purpose of transporting materials and documents to and from buildings within the NSWC confines.

5.0 DATA DELIVERABLES

5.1 SCIENTIFIC AND TECHNICAL REPORTS


DELIVERABLE

Item: Scientific and Technical Reports include Trip Report, Recommendations, and any other required Report.

Frequency: As Required. The Government shall provide notification of all required reports and associated due dates.

Medium: Electronic Form (either MS Word or Adobe PDF file format). Document shall be transmitted via email or accessible via the Internet.

Due Date: Contractor shall be notified of specific due dates as required.
5.2 CONFERENCE AGENDA


DELIVERABLE

Item: Conference Agendas are required for each review or Technical Interchange Meeting (TIM).

Frequency: As Required. The Government shall provide notification of all required reports and associated due dates.

Medium: Electronic Form (either MS Word or Adobe PDF file format). Document shall be transmitted via email or accessible via the Internet.

Due Date: Contractor shall be notified of specific due dates as required.

5.3 CONFERENCE/MEETING MINUTES


DELIVERABLE

Item: Conference Meeting/Minutes are required for each review or Technical Interchange Meeting (TIM).

Frequency: As Required. The government shall provide notification of all required reports and associated due dates.

Medium: Electronic Form (either MS Word or Adobe PDF file format). Document shall be transmitted via email or accessible via the Internet.

Due Date: Contractor shall be notified of specific due dates as required.

5.4 PRESENTATION MATERIAL

a. Provide the Government with Presentation Material. Format will be in accordance with Government Furnished Information (GFI).

DELIVERABLE

Item: The contractor shall provide presentation material, including briefings, formal recommendations, workload reports, cost estimates, training, and other presentation material as requested.

Frequency: As Required. The Government shall provide notification of all required presentation material and associated due dates.

Medium: Electronic Form (either MS Word or Adobe PDF file format). Document shall be transmitted via email or accessible via the Internet.

Due Date: Contractor shall be notified of specific due dates as required.

5.5 CONTRACTOR’S PROGRESS STATUS AND MANAGEMENT REPORT


DELIVERABLE

Item: The Contractor shall submit a Monthly Progress report detailing completed and planned tasking and financial
expenditures.

Frequency: Monthly.

Medium: Electronic Form (either MS Word or Adobe PDF file format). Document shall be transmitted via email or accessible via the Internet.

Due Date: 30 Days after contract award and monthly thereafter.

6.0 SPECIAL CONDITIONS

6.1 Security Clearance. The Contractor shall comply with Security procedures and instructions as specified by the local Government Security Department. Access to classified information is limited. Contractor personnel in contact with classified documentation and/or equipment shall have the proper level of clearance on file with the local Government Security office. A Department of Defense Form 254 shall be filed with the contract identifying the contractor’s facility and safeguarding level of clearance requirements.

6.2 Travel. The Contractor may be required to travel throughout the continental United States (CONUS) and to locations outside of CONUS. Trip duration will be identified in a TI which will include the required transit time. When required to obtain access to a Government facility, ship, aircraft, or other duty station, the Contractor shall initiate requests for Need to Know Certification and submit these requests to the TOM for appropriate action.

6.3 Place of Performance. The primary work site will be Naval Surface Warfare Center Division. Temporary duty sites may include: , and others as defined by TI.

6.4 Task Order Manager (TOM). The TOM for this contract is .

6.4.1 Requiring Technical Activity (RTA). The RTA contact is .

6.5 Funding. This task order will be funded incrementally as required. Each project will be identified by CLIN/SLIN.

6.6 Safety and Health. The requirements of this order may require contractor personnel to come in contact or be exposed to hazardous conditions. The contractor shall abide by all applicable federal, local and state occupational safety and health requirements. The Government will provide Standard Operating Procedures (SOP) when applicable. The contractor must have on record a corporate safety plan and shall provide a copy to the COR when instructed. The contractor shall ensure all employees have appropriate Personal Protection Equipment (PPE). The contractor shall ensure employees have all required training and certifications related to Occupational Safety and Health Requirements.

6.6.1 The systems to be installed on shipboard contain materials that are described as hazardous materials. All systems will be provided complete with the respective Material safety data sheet (MSDS) and instructions on disposal and the use of the respective material. The contractor will provide someone responsible for the handling of the hazardous materials and the respective MSDS. This responsibility includes proper training in the handling and disposal of the hazardous materials.

6.7 Period of Performance. The period of performance is 24 months from date of award. This includes one base year with a one year option.

6.8 Control of Contractor Personnel. The Contractor shall comply with the requirements of NAVWPNSUPPCENINST 5510.1 and NAVWPNSUPPCENINST 5910.1. All persons engaged in work while on Government property shall be subject to search of their persons (no bodily search) and vehicles at any time by the Government, and shall report any known or suspected security violations to the Division Security Department. Assignment, transfer, and reassignment of Contractor personnel shall be at the discretion of the Contractor. However, when the Government directs, the Contractor shall remove from contract performance any person who endangers life, property, or national security through improper conduct. All Contractor personnel engaged in work while on Government property shall be subject to the Standards of Conduct contained in SECNAVINST 5370.2J. Prior to conducting work under this contract, the contractor shall provide a list of employees that will be working on site. The employee list shall contain
full names, security clearance levels, social security numbers, job titles, and original birth certificates. This list shall be updated within forty eight hours after changes occur.

6.9 Identification Badges. The Contractor shall be required to obtain identification badges from the Government for Contractor personnel to be located on Government property. The identification badge shall be visible at all times while employees are on Division property. The Contractor shall furnish all requested information required to facilitate issuance of identification badges and shall conform to applicable regulations concerning the use and possession of the badges. The Contractor shall be responsible for ensuring that all identification badges issued to Contractor employees are returned to the Division Security Department within forty eight hours following the completion of the contract, relocation or termination of an employee issued an identification badge, and upon request by the Contracting Officer.

6.10 Accident Reporting. The Contractor shall maintain an accurate record of and shall report all accidents to the TOM and/or the Division Security Department as prescribed by OPNAVINST 5102.1.

6.11 Smoking Regulations. Smoking on Division premises shall be in approved areas only in accordance with NAVFAC P 1021. Smoking in vehicles is prohibited.

6.12 Overtime. Overtime shall be performed as required by the RTA and to the extent authorized by Chief of Contracting Officer. The definition of overtime is as follows: work in excess of forty hours per week or work performed on Saturday, Sunday and holidays. Overtime shall be used only upon prior approval by the TOM.

6.13 Data Rights. All data/documentation delivered/created in support of this effort becomes the property of the US Government and will be delivered without proprietary markings. The Government shall have Government Purpose rights for all Data associated to this contract.

6.14 Release of Information. All technical data provided to the Contractor shall be protected from the public. All other information relating to the items to be delivered and services to be performed under this TO may not be disclosed by any means without prior approval of the authorized representative of the Contracting Officer. Dissemination or public disclosure includes but is not limited to permitting access to such information by foreign nationals by any other person or entity or publication of technical or scientific papers or advertising or any other proposed public release. The Contractor shall provide adequate physical protection to such information so as to preclude access by any person or entity not authorized such access.

6.15 Privacy Act. Under US Code Title 5, Section 552, information accessed in completing this TO is subject to the Privacy Act.

6.16 Damage Reporting. The Contractor shall maintain an accurate record of and shall report to the TOM all damages to Government Furnished Equipment and Facilities as prescribed by OPNAVINST 5102.1.

6.17 Non-Personal Services. The Government will neither supervise contractor employees nor control the method by which the contractor performs the required tasks. Under no circumstances shall the Government assign tasks to, or prepare work schedules for, individual contractor employees. It shall be the responsibility of the contractor to manage its employees and to guard against any actions that are of the nature of personal services, or give the perception of personal services. If the contractor feels that any actions constitute, or are perceived to constitute personal services, it shall be the contractor’s responsibility to notify the TO TPCO immediately. These services shall not be used to perform work of a policy/decision making or management nature, i.e., inherently Governmental functions. All decisions relative to programs supported by the contractor shall be the sole responsibility of the Government.

DISTRIBUTION ADDRESSEE’S LIST (DAL)
SECTION D PACKAGING AND MARKING

All Applicable Clauses in accordance with Section D of Basic Contract

SECTION D PACKAGING AND MARKING
All provisions and clauses in SECTION D of the basic contract apply to this task order, unless otherwise specified in this task order.

DATA PACKAGING LANGUAGE (5503)
All unclassified data shall be prepared for shipment in accordance with best commercial practice.

MARKING OF REPORTS (NAVSEA) (SEP 1990) (5506)
All reports delivered by the Contractor to the Government under this contract shall prominently show on the cover of the report:
(1) name and business address of the Contractor
(2) contract number
(3) task order number
(4) sponsor: ____________________________
   (Name of Individual Sponsor)
   ______________________________
   (Name of Requiring Activity)
   ______________________________
   (City and State)

PROHIBITED PACKING MATERIALS (5512)
The use of asbestos, excelsior, newspaper or shredded paper (all types including waxed paper, computer paper and similar hygroscopic or non neutral material) is prohibited. In addition, loose fill polystyrene is prohibited for shipboard use.

INSTRUCTIONS FOR MARKING DISTRIBUTION STATEMENT (5513)
The Contractor shall comply with the instructions cited below for placement of the distribution statement associated with data. The applicable distribution statement is identified on each Contract Data Requirements List (DD Form 1423-1). The distribution statement shall be displayed conspicuously on technical documents so as to be recognized readily by receipts. The distribution statement shall appear on each front cover and title page of a report. If the technical document does not have a cover or title page, the applicable distribution statement shall be stamped or typed on the front page in a conspicuous position.
SECTION E INSPECTION AND ACCEPTANCE

All provisions and clauses in SECTION E of the basic contract apply to this task order, unless otherwise specified in this task order.

INSPECTION AND ACCEPTANCE TERMS
Supplies/services will be inspected/accepted at DESTINATION.

INSPECTION AND ACCEPTANCE LANGUAGE FOR DATA (5602)
Inspection and acceptance of all data shall be as specified in the Contract Data Requirements List as described within the SOW.

CLAUSES INCORPORATED BY REFERENCE
52.246-5 Inspection of Services-Cost Reimbursement APR 1984

GOVERNMENT FURNISHED MATERIAL (NAVSEA) (MAY 1995)
Government Furnished Material: When material is furnished by the Government, the contractor's procedures shall include at least the following:
(a) Examination upon receipt, consistent with practicality, to detect damage in transit;
(b) Inspection for completeness and proper type;
(c) Periodic inspection and precautions to assure adequate storage conditions and to guard against damage from handling and deterioration during storage;
(d) Functional testing, either prior to or after installation, or both, as required by contract to determine satisfactory operation;
(e) Identification and protection from improper use or disposition; and
(f) Verification of quantity.
Damaged Government Furnished Material: The contractor shall report to the Government representative any Government-furnished property found damaged, malfunctioning, or otherwise unsuitable for use. In event of damage or malfunction during or after installation, the contractor shall determine and record probable cause and necessity for withholding material from use.
Bailed Property: The contractor shall, as required by the terms of the Bailment Agreement, establish procedures for the adequate storage, maintenance, and inspection of bailed Government property. Records of all inspections and maintenance performed on bailed property shall be maintained. These procedures and records shall be subject to review by the Government representative.
[As used in the foregoing, the term "material" applies to Government-furnished equipment to be installed in or furnished with the end item. The term "property" is Government equipment that is used in the fabrication or assembly of the end item, and is not}
delivered as part of the end item.

NOTE: Government representative means Contracting Officer

CLAUSES INCORPORATED BY REFERENCE

52.246-3 Inspection of Supplies—Cost Reimbursement MAY 2001
52.246-5 Inspection of Services—Cost Reimbursement APR 1984
252.246-7000 Material Inspection and Receiving Report MAR 2003
SECTION F DELIVERABLES OR PERFORMANCE

CLIN - DELIVERIES OR PERFORMANCE

The periods of performance for the following firm items are from date of task order award through 12 months thereafter, estimated at:

1000  
3000
SECTION G CONTRACT ADMINISTRATION DATA

All provisions and clauses in SECTION G of the basic contract apply to this task order, unless otherwise specified in this task order.

TASK ORDER MANAGER (TOM)

Task Order Manager

The highest level of security required under this contract is SECRET as designated on DD Form 254 attached hereto and made a part hereof. The Commander, Defense Security Service, Director of Industrial Security, Midwest Region, is designated Security Administrator for the purpose of administering all elements of military security hereunder.

INVOICING INSTRUCTIONS AND PAYMENT FOR SERVICES

Invoices for services rendered under this Contract shall be submitted electronically through Wide Area Work Flow – Receipt and Acceptance (WAWF):

The vendor shall self-register at the web site. Vendor training is available on the internet at [Vendor Training Link]. Additional support can be accessed by calling the NAVY WAWF Assistance Line: [Assistance Line Number].

Select the Cost Voucher within WAWF as the invoice type. The cost voucher prepares the interim voucher.

Back up documentation (such as timesheets, cost breakdowns, etc.) can be included and attached to the invoice in WAWF. Attachments created in any Microsoft Office product are attachable to the invoice in WAWF.

The following information regarding Naval Surface Warfare Center, **Indiana** is provided for completion of the invoice in WAWF:

PAY DODAAC: [DODAAC]
WAWF Invoice Type: Cost Voucher
Issue by DODAAC: [DODAAC]
Admin DODAAC: [DODAAC]
DCAA DODAAC (if applicable): N/A
OF AWARD Service Approver: [Approver]
Inspect by DODAAC: N/A
Service Acceptor DODAAC: [DODAAC]
LPO DODAAC: N/A

The contractor shall submit invoices for payment per contract terms. The contractor shall invoice per ACRN by SLIN (sub-contract line item number).

The Government shall process invoices for payment per contract terms. Payment is not to be pro-rated across ACRNs. ACRNs are to be paid in accordance with contractor's invoice.

After clicking the submit button a Notice of successful/unsuccessful submission screen will appear. This screen allows you to enter an
additional e-mail notification address. You must click on the “Send More E-mail Notifications” link and add the e-mail address listed below for submittal of the acceptor:
Or e-mail the invoice to the following address:

TOM Information:

[Redacted]

On the Miscellaneous Tab of the invoice in WAWF attach the cost breakdown for the cost voucher amount being submitted IAW the invoicing instructions.

CONTRACT ADMINISTRATION DATA LANGUAGE (5802)
Enter below the address (street and number, city, county, state and zip code) of the Contractor’s facility which will administer the task order if such address is different from the address shown on the proposal.

Address:___________________________________________
Street & number ____________________________________
City & State ____________________________________
County ____________________________________
Zip Code ____________________________________

CONTRACTOR PERFORMANCE ASSESSMENT RATING SYSTEM (CPARS) (JAN 2001)

(a) Pursuant to FAR 42.1502, this task order is subject to DoD's Contractor Performance Assessment Rating System (CPARS). CPARS is an automated centralized information system accessible via the Internet that maintains reports of contractor performance for each contract/task order. CPARS is located at

Further information on CPARS is available at that web-site.
(b) Under CPARS, the Government will conduct annual evaluations of the contractor's performance. The contractor has thirty (30) days after the Government's evaluation is completed to comment on the evaluation. The opportunity to review and comment is limited to this time period and will not be extended. Failure to review the report at this time will not prevent the Government from using the report.
(c) The contractor may request a meeting to discuss the CPAR. The meeting is to be requested via e-mail to the CPARS Program Manager no later than seven days following receipt of the CPAR. A meeting will then be held during the contractor’s 30-day review period.
(d) The CPARS system requires the Government to assign the contractor a UserID and password in order to view and comment on the evaluation. Provide the name(s) of at least one individual (not more than three) that will be assigned as your Defense Contractor Representative for CPARS. Name Phone E-mail Address

PURCHASING OFFICE REPRESENTATIVE:
EXPEDITING CONTRACT CLOSEOUT (NAVSEA) (DEC 1995)

(a) As part of the negotiated fixed price or total estimated amount of this contract, both the Government and the Contractor have agreed to waive any entitlement that otherwise might accrue to either party in any residual dollar amount of or less at the time of final contract closeout. The term "residual dollar amount" shall include all money that would otherwise be owed to either part at the end of the contract except that, amounts connected in any way with taxation, allegations of fraud and/or antitrust violations shall be excluded. For purposes of determining residual dollar amounts, offsets of money owed by one party against money that would otherwise be paid by that party may be considered to the extent permitted by law.

(b) This agreement to waive entitlement to residual dollar amounts has been considered by both parties. It is agreed that the administrative costs for either part associated with collected such small dollar amounts could exceed the amount to be recovered.

Accounting Data

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Regn. No. 71653381

300003
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A6 97X4930.NH1J 000 77777 0 000164 2F 000000 85851 B85D373
Regn. No. 71941524

300004
LLA :
A7 97X4930.NH1J 000 77777 0 000164 2F 000000 85851 B85D389
Regn. No. 71941601

300005
LLA :
A8 97X4930.NH1J 000 77777 0 000164 2F 000000 85856 B85D343
Regn. No. 72085907

MOD 3

100005
LLA :
A9 97X4930.NH1J 000 77777 0 000164 2F 000000 85851 B85D590
Regn. No. 72691009

MOD 4

100006
LLA :
B1 97X4930.NH1J 000 77777 0 000164 2F 000000 J5000 CJ5D032
Regn. No. 72963593

MOD 5

300006 72963593
LLA :
B1 97X4930.NH1J 000 77777 0 000164 2F 000000 J5000 CJ5D032
Funding for ODCs.
Note: Requisition 72963593 was previously issued to SLIN 100006 (Labor), but was later determined it should have been applied to ODCs. SLIN 100006 was deleted in its entirety, as was Modification 04.

MOD 6

100005
LLA :
A9 97X4930.NH1J 000 77777 0 000164 2F 000000 85851 B85D590
Regn. No. 72691009

MOD 7

300007
LLA :
B2 97X4930.NH1J 000 77777 0 000164 2F 000000 J5000 CJ5D086
Regn. No. 82103510

300008
LLA :
B3 97X4930.NH1J 000 77777 0 000164 2F 000000 J5000 CJ5D082
Regn. No. 82103536

MOD 8
300009
LLA :
B4 97X4930.NH1J 000 77777 0 000164 2F 000000 J5000 CJ5D101
Reqn. No.  82241961

300010
LLA :
B2 97X4930.NH1J 000 77777 0 000164 2F 000000 J5000 CJ5D086
Reqn. No.  82241965

300011
LLA :
B5 97 8 0300 2601 8 5Y 5Y10 30810000000 25GY 8DP111 9DD580 MIPR8JDAVBD689 S19130 RG0400
Standard Number: MIPR8JDAVBD689 (AA)
Reqn. No.  82241966

MOD 9

300012
LLA :
B6 97X4930 NH1E 000 77777 0 000178 2F 000000 21Z2008DETSW
Standard Number: N0017808RC00100 (AA)
Reqn. No.  82613336
SECTION H SPECIAL CONTRACT REQUIREMENTS

MANDATORY REQUIREMENTS

The following are mandatory requirements that must be met for an offeror to be considered eligible for the order and must be maintained through the life of the order:

1. The contractor’s facility supporting this requirement must be have or be eligible to obtain a facility clearance and storage capability up to the [REDACTED] level for both processing and storage.

GOVERNMENT FURNISHED PROPERTY (PERFORMANCE) (SEP 1990) (NAVSEA 5252.245-9108)

The Government will provide only that property set forth below, notwithstanding any term or condition of this contract to the contrary. Upon Contractor’s written request to the cognizant Task Order Manager, via the cognizant Procuring Contract Office (NSWC [REDACTED] the Government will furnish the following for use in the performance of this contract: *To be identified upon issuance of Technical Instruction (TI).

TECHNICAL INSTRUCTIONS (MAY 1993) (NAVSEA 5252.242-9115)

(a) Performance of the work hereunder shall be subject to written technical instructions/technical direction letters signed by the Task Order Manager specified in Section G of this contract. As used herein, technical instructions/technical direction letters are defined to include the following:

(1) Directions to the Contractor which suggest pursuit of certain lines of inquiry, shift work emphasis, fill in details or otherwise serve to accomplish the contractual statement of work.

(2) Guidelines to the Contractor which assist in the interpretation of drawings, specifications or technical portions of work description.

(b) Technical instructions must be within the general scope of work stated in the contract. Technical instructions may not be used to:

(1) assign additional work under the contract; (2) direct a change as defined in the "CHANGES" clause of this contract; (3) increase or decrease the contract price or estimated contract amount (including fee), as applicable, the level of effort, or the time required for contract performance; or (4) change any of the terms, conditions or specifications of the contract.

(c) If, in the opinion of the Contractor, any technical instruction/technical direction letters calls for effort outside the scope of the contract or is inconsistent with this requirement, the Contractor shall notify the Procuring Contracting Officer (NSWC [REDACTED] in writing within ten (10) working days after the receipt of any such instruction. The Contractor shall not proceed with the work affected by the technical instruction/technical direction letter unless and until the Contractor is notified by the Procuring Contracting Officer (NSWC [REDACTED] that the technical instruction/technical direction letter is within the scope of this contract.

(d) Nothing in the foregoing paragraph shall be construed to excuse the Contractor from performing that portion of the contractual work statement, which is not affected by the disputed technical instruction/technical direction letter.

H20S INSURANCE - WORK ON A GOVERNMENT INSTALLATION
The following types of insurance are required in accordance with the clause entitled, Insurance - Work On A Government Installation (FAR 52.228-5), and shall be maintained in the minimum amounts shown:

(1) Comprehensive General Liability: $____ per person and $____ per accident for bodily injury.

(2) Automobile Insurance: $____ per person and $____ per accident for bodily injury and $____ per accident for property damage.

(3) Standard Workmen's Compensation and Employer's Liability Insurance (or, where maritime employment is involved, Longshoremen's and Harbor Worker's Compensation Insurance) in the minimum amount of $____.

ALLOTMENT OF FUNDS (MAY 1993) (NAVSEA 5252.232-9104)

(a) This contract is incrementally funded with respect to both cost and fee. The amount(s) presently available and allotted to this contract for payment of fee for incrementally funded contract line item number/contract subline item number (CLIN/SLIN), subject to the clause entitled "FIXED FEE" (FAR 52.216 8) or "INCENTIVE FEE" (FAR 52.216 10), as appropriate, is specified below. The amount(s) presently available and allotted to this contract for payment of cost for incrementally funded CLINs/SLINs is set forth below. As provided in the clause of this contract entitled "LIMITATION OF FUNDS" (FAR 52.232 22), the CLINs/SLINs covered thereby, and the period of performance for which it is estimated the allotted amount(s) will cover are as follows:

<table>
<thead>
<tr>
<th>SLIN</th>
<th>ACRN</th>
<th>REQN. No.</th>
<th>AMOUNT</th>
<th>TI #</th>
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H30S LIMITATION OF LIABILITY - INCREMENTAL FUNDING (JUN 2004)

This task order is incrementally funded and the amount currently available for payment hereunder is limited to $____ inclusive of fee, profit and all other charges. The clause entitled, Limitation of Funds (FAR 52.232-22), applies. The Government is not obligated to reimburse the Contractor for costs incurred in excess of this amount unless additional funds are made available and are incorporated as a modification to this task order.

* To be completed at time of award and upon execution of each incremental funding modification.

H81S TRAVEL COSTS AND RESPONSIBILITIES

(a) Performance under this task order may require travel by contractor personnel. If travel, domestic or overseas, is required, the Contractor shall be responsible for making all needed arrangements for his personnel. This includes, but is not limited to, medical examinations; immunizations; passports, visas, etc. and security clearances. If any work will take place on a U.S. Navy vessel, the Contractor shall obtain boarding authorization for all contractor personnel from the Commanding Officer of the vessel. Authorization shall be obtained prior to boarding.
(b) The Government will reimburse the Contractor for allowable travel costs incurred by the Contractor in performance of the task order in accordance with FAR subpart 31.2 or 31.3 as applicable.

**H83S SERVICE CONTRACT ACT WAGE DETERMINATION (JUN 2004)**

The applicable Service Contract Act Wage Determinations by the Secretary of Labor are provided as attachments in Section J.

**HC25S ACCESS TO GOVERNMENT SITE (JUN 2004)**

(a) Contractor personnel shall comply with all current badging and security procedures required to gain access to any Government site. The Contractor shall ensure that Contractor personnel employed on any Government site become familiar with and obey Activity regulations. Contractor personnel shall not enter restricted areas unless required to do so and until cleared for such entry. The Contractor shall request permission to interrupt any activity roads or utility services in writing a minimum of 15 calendar days prior to the date of interruption. Contractor personnel shall bear personal protective equipment in designated areas.

All contractor equipment shall be conspicuously marked for identification.

The contractor shall strictly adhere to Federal Occupational Safety and Health Agency (OSHA) Regulations, Environmental Protection Agency (EPA) Regulations, and all applicable state and local requirements.

**HG10S CONTRACTUAL AUTHORITY AND COMMUNICATIONS (JUN 2004)**

(a) Except as specified in subparagraph (b) below, no order, statement, or conduct of any Government personnel who visit the Contractor's facilities or in any other manner communicates with Contractor personnel during the performance of this task order shall constitute a change under the Changes clause of this task order.

(b) The Contractor shall not comply with any order, direction or request of Government personnel unless it is issued in writing and signed by the Contracting Officer, or is pursuant to specific authority otherwise included as a part of this task order.

(c) The Contracting Officer is the only person authorized to approve changes in any of the requirements of this task order and, notwithstanding provisions contained elsewhere in this task order, the said authority remains solely the Contracting Officer's. In the event the contractor effects any change at the direction of any person other than the Contracting Officer, the change will be considered to have been made without authority and no adjustment will be made in the task order price to cover any increase in charges incurred as a result thereof.

**WORK WEEK**

(a) All or a portion of the effort under this contract will be performed on a Government installation. The normal work week shall be Monday through Friday for all straight time worked. No deviation in the normal workweek will be permitted without express advance approval in writing by the designated Ordering Officer with coordination of the using departments. In the event that the contractor fails to observe such normal work week, any costs incurred by the Government resulting therefrom, shall be chargeable to the contractor. Work on Center shall be performed during the normal work hours at that location unless differing hours are specified on the individual delivery orders.

For purposes of scheduling personnel, the contractor is hereby advised that the Government Installation will observe Federal Government holidays. The contractor is further advised that access to the Government installation may be restricted on these holidays:
(b) In the event any of the above holidays occur on a Saturday or a Sunday, then such holiday shall be observed by
the Contractor in accordance with the practice as observed by the assigned Government employees at the using
activity.

(c) In the event the Contractor is prevented from performance as the result of an Executive Order or an administrative
leave determination applying to the using activity, such time may be charged to leave or indirect charges in
accordance with the company policy.

**HP10S OPTION TO EXTEND THE TERM OF THE TASK ORDER**

This task order is renewable at the prices stated in Section B of the Contractor's proposal, at the option of the
Government. The Contracting Officer shall give written notice, to the Contractor, of Option Year I renewal within 365
days from effective date of task order award. Such a preliminary notice of intent to renew shall not be deemed to
commit the Government to renewals. If the Government exercises these options for renewal, the task order as renewed
shall be deemed to include this option provision however, the total duration of this task order, including the exercise
of any options under this clause, shall not exceed 24 months.

<table>
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<td>Thanksgiving Day</td>
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SECTION I CONTRACT CLAUSES

Note: All the provisions and clauses of SECTION I of the basic contract apply to this task order unless otherwise specified.

52.222-41 Service Contract Act (1965)
SECTION J LIST OF ATTACHMENTS

Attachment 1 DD254

Attachment 2 Wage Determination